

State Council on Workforce Services
October 9, 2003
Salt Lake City, Utah
3:15 p.m.

Attendees: Shawn Potter, Bill Crim, Cecelia Foxley, Dave Hogue, Pamela Clark, Kathleen Alder, Ken Walker, Dave Harmer, Libbie Zenger, Kristie McMullin, Bob Haywood, Mark Raymond, Tim Gwyther, Linda Walton, Stan Lockhart, Jan Zogmaister, Susan McAllister, Allan Ayoub, Blaine Petersen, Richard Winters, Dave Pierce, Barbara Vail, Joseph Juarez, Raylene Ireland, Randy Emery, Monteen Gordon, Peter Corroon, Evan Maxfield, Sarah Brenna, Darin Brush, Brad Maughan, Roger Halladay, Ann Barnson, Richard Nelson, Brad Neufeld, Steve Jensen, Norman Johnson, Mary Zorn, Pattie Hansen, Helen Thatcher, Shelly Ivie, Toni Ansel, Bill Johnson, Deena Mansfield, Wayne Dunbar, Karen Silver, Paula Oakey, Tom Darais, Susan Hill, Julie Lay, Rickie Bryan, Tami Fullerton, John Fullmer, Delena Fish, Patrice Spiegel, Mike Richardson, Stefanie Hullinger, Christine Mayne, Dean Walker, Bob Gilbert, Wayne Shamo, Stan Eckersley, Russell Thelin, Paul Moorman, Norm Fitzgerald, Lorna O'Berto, Debra Dull, Judy Chambley, Harold Hess, Jan Thompson, Judy Ainsworth, Lis Lobato, Melissa Finch, Steve Maas, Christina Montgomery, Jude Schmidt, Dale Peel

Welcome and Opening Business - Randy Emery

Randy called the meeting to order and welcomed the group. He introduced Regional Administrator Joseph C. Juarez and Barbara Vail, Federal Project Officer from the Employment Training Administration of the Department of Labor. He introduced new Council members Shawn Potter, Linda Walton, Susan McAllister, Audry Wood, Stephen Goodrich, Bill Crim, Kristie McMullin, Libbie Zenger and Richard Kendall. As Commissioner Cecelia Foxley will be leaving the State Council in December 2003, Randy acknowledged and thanked her for her service. Randy also announced that Richard Kendall will replace Commissioner Foxley in January.

Information Item - Randy Emery

Randy announced the 2004 State Council meeting dates, which are:

- Wednesday, January 14, 2004
- Thursday, April 22, 2004
- Thursday, July 15, 2004
- Thursday and Friday, October 14-15, 2004 Council of Councils

Consent Agenda Action Items - Randy Emery

Approval of Minutes - Randy called for approval of the 17 July 2003 meeting minutes. Jane Reister-Conard motioned to accept the minutes as written, Mark Raymond seconded the motion and the motion carried.

Training Provider(s) - A question was entertained regarding approving training providers who have been in business for less than one year. Patrice Spiegel clarified that all providers must be in business for at least one year before they can be approved. Allan Ayoub added that the policy states that providers can only be conditional "until the next council meeting" and can't be considered a temporary provider. Randy stated that the department should not spend training dollars until the provider has been properly approved. The Council agreed to remove ProMax from the consent agenda. Cecelia Foxley motioned to approve the five training vendors (Cameo College of Essential Beauty, Dixie Applied Technology College, Meditech, Professional Developments, LC and Roadmaster Drivers School), Evan Maxfield seconded the motion and the motion carried.

Executive Director's Report - Raylene Ireland

Raylene reported that Lt. Governor Olene Walker will continue the 1000-Day Plan when she takes over for Governor Leavitt. She announced that Utah has taken first place with the Best of the Web award for our utah.gov site. She continued that in the October Executive Appropriations meeting, the department will be doing a presentation on economic recovery. This is a first. She will keep this group updated.

Legislative Update - Sarah Brenna

Sarah reported that Temporary Assistance to Needy Families (TANF) is under continuing resolution and has been extended through March 2004. The Workforce Investment Act (WIA) has been extended through the end of October but the timing for floor debate is uncertain. Sarah also informed the Council that the Department of Workforce Services is starting to work on State legislation.

Work/Life Awards Nomination - Peter Corroon

Peter stated that the work/life nominations will close on October 10th. He asked Council members to encourage family friendly companies to apply.

Cultural Integration Advisory Committee (CIAC) - Dave Pierce

Dave Pierce reported that CIAC has met 11 goals this year including: surveying successful culturally diverse employers, building alliances, development of a measurement tool, the launching of two web lists, creation of a subcommittee structure, refining their mission and they have grown their membership 175%. He continued that they are currently developing a list of goals for 2004. These will be presented at the next meeting.

Operations and Performance Committee- Allan Ayoub

Allan Ayoub reported that Linetta Moyes presented the first quarter expenditures to the Operations and Performance committee. Allan made a motion to allow the department to move funds from the adult training category to the dislocated worker category on an as-needed basis and report back to the Council, Mark Raymond seconded the motion and the motion carried. Jan Zogmaister clarified that these funds won't be transferred from region to region, only from category to category. Allan continued that at the last meeting, the WIA funded program criterion was raised from a level 5 to level 8. It currently remains at 8.

Workforce Improvement and Coordination (WIC) Task Force - David Harmer

David Harmer reported that the request to pursue a pilot that would gather occupational titles in addition to wage data was not received favorably by the Employment Advisory Council. The recommendation of the WIC is for Raylene Ireland and Randy Emery to follow up with the Council and try to resolve the concerns so a pilot may move forward. The WIC also recommended that the Department continue their investigation of incumbent worker training. Darin Brush was asked to work with the Department of Community and Economic Development to identify potential industries that could be served and to report back to the committee on funding opportunities or conflicts.

Business Services and Marketing Committee - Ken Walker

Ken Walker reported that the general information brochure, *The State of Utah, Department of Workforce Services* has been updated as part of a new marketing plan. This will be useful when business associates visit employers. The group suggested that the brochure be available to regional councils as well. Ken announced that a pilot focusing on the health care eco system and partnering with schools that provide health care training would be started.

Youth Council Report - Jan Zogmaister

Jan reported that Linetta Moyes presented budget figures in today's Youth Council meeting. Their training dollars are on track. Tom Darias reported on the *Going Home project*, which helps youth in detention get back into society. The Youth Council feels this is a good program and would like to coordinate with other parts of the State. This coordination requires no additional dollars. Jan continued that the State Youth Council's newsletter is available. The current edition highlights the youth who will be recognized at tomorrow's luncheon. She continued that the RFPs for the Workforce Investment Act (WIA) have been put on hold while the State Youth Council waits for the Senate to act.

Regional Council Chairs' Committee - Jane Reister-Conard

Jane Reister-Conard reported that she is the newly elected chair of the Regional Council Chairs' Committee, replacing Keith Gillins. Today's meeting included an update on the work/life award nominations with Lynette Rasmussen. The round table consisted of best practices for regional councils.

Other Business

Training Providers - Mark Raymond asked if there is a review process for training providers. Patrice Spiegel stated that there is currently not one in place but it is needed and wanted. Monteen Gordon added that the two main concerns are if the provider is out of compliance or out of business. Randy suggested that provider training requirements be included on a future agenda.

Public Comment

Karen Silver, Community Action Program, reported that the Central Region Council has been working on a need/help card scheduled to be rolled out statewide. She continued that many should be thanked for their hard work on this. Karen suggested that the Council make recommendations to Raylene Ireland regarding the TANF bonus money. There have been timeliness issues so she is asking for more money as a stopgap measure for those in critical need or to help with the Office of Child Care.

Next Meeting

The next State Council meeting is scheduled for January 14, 2004. The location will be announced.

The meeting adjourned at 4:10 p.m.